MYEDUCATION STUDENT PORTAL – VIEWING SCHEDULES

• Log on to https://myeducation.gov.bc.ca/aspen/logon.do and select "My Info" top tab on your toolbar, then the "Current Schedule" side tab.

Pages	My Info	Academics	Groups	Calendar	Locker					
Current s	c te									
My Details	Opti	ons Report	s 🔻 🛛 Help	•		2				
Transcript	List view									
Current Schedule Details			Select date	50 20	~					
Contacts	Date	Date 12/4/2020								
Attendance		5 -								
Assessmen	ts 1-am									
Notifications	AM - 10:35 AM	5				am				
Requests	2-pm 11:35 AM - 1:30 PM	5				pm				

• There are two ways to view the schedule: **"List View"** and **"Matrix View"**. You can toggle between the two views to see the schedule.

Pages	My Info Acader	nics Groups	Calendar Lock	er		
Current sc	hedule					
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Transcript	<< List view					
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Details	Time	Select date	~			
Contacts	Date	12/4/2020				

To see all courses for the entire year, toggle to **"Matrix view**" and click on the **"Funnel Icon"** and select **"All Records"**

Details	Options -	Reports -	Help 🔻	Search on Schedule	9	70		a+z
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• In the **"Matrix view"** click on **"Term"** to sort the courses chronologically (in the order you'll be attending this year)

Pages	My Info Acader	nics Groups	Calendar	Locker						
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Current Schedule				of	0 selected 🥔		Custom Selection			
Details	Course	Description	n	Term 🔺	Schedule	Clssrm	Teacher			