

MYEDUCATION STUDENT PORTAL – COURSE SELECTION

Please note, the Course Selection Portal will open February 1st, 2021

First, make sure you have read the information in our Course Selection webpage carefully <http://emcs.web.sd62.bc.ca/students/course-selection/>

- Log on to <https://myeducation.gov.bc.ca/aspen/logon.do> and select **“My Info”** and select **“Requests”**. The Requests page appears.

The screenshot displays the My Education Student Portal interface. At the top, there is a navigation bar with tabs for Pages, My Info, Academics, Groups, Calendar, and Locker. Below this, the 'My Record' section is visible. On the left, a vertical menu lists various options: My Details, Transcript, Current Schedule, Contacts, Attendance, Assessments, Notifications, and Requests. The 'My Details' section is expanded, showing sub-tabs for Demographics, Addresses, and Photo. The Demographics tab is active, displaying fields for Legal first name, Legal middle name, Legal last name, Suffix, Pupil #, and Legal Education Number. A green arrow points from the 'My Info' tab to the 'My Details' section, and another green arrow points from the 'Requests' option in the left menu to the 'My Details' section.

- Select courses as outlined in the instructions for your grade level.
- When you read the instructions, pay particular attention to the number of **“primary”** requests AND **“alternate”** requests you are required to enter.
- Make sure to click **“Post”** at the bottom of the screen to ensure your selections are saved.