

Step 3
School Cash Online
Attach your Students



STEP 3 – Attach Students

Step 1: Visit School Cash Online: <https://sd62.schoolcashionline.com/>

School District No. 62 (Sooke)

0 Items in cart Checkout

Select Language Powered by Google Translate

School Cash Online

HOME ITEMS ABOUT US SUPPORT

Paying for school items just got easier!
Sign up to get started today.

What is School Cash Online?
School Cash Online is an easy to use and safe way to pay for your children's school fees.
[Learn more](#)

Get Started Today Sign Into Your Account

Step 2: Sign into your Account

Step 3: Go to My Account tab and attach students

School District No. 62 (Sooke)

0 items in cart Checkout

Select Language Powered by Google Translate

Sign Out

School Cash Online

Home Items Payment History My Account

Home > My Account > Add Student

Add Student * indicates a required field

1. Type in the School Board name and select one from the list

School District No. 62 (Sooke)

Change school board name.

2. Select a school

Select school...

3 Enter student information

Student Number *

Last Name *

Birth Date *
Date format: mm/dd/yyyy

Confirm [I don't want to add a student](#)

1. Select school (2017/18)
2. Add student PEN number
Add student last name
3. Add Date of Birth
4. Click confirm

REPEAT for each student

Student PEN numbers can be found in your My Ed portal at <https://myeducation.gov.bc.ca/aspen/logon.do>.

Call your school office if you have any questions.

Success!

To access your students account:

1. Click on the Items tab
2. You will now see a list of tabs with all your students' names
3. You can choose one student or 'show all items'

School Cash Online

Home Items Payment History My Account

Home > Items

Items

Add Student

Bryson School District No. 62 (Sooke) Show All Items

Can't find an item? Each school creates its own items for purchase and assigns them to its students. Once assigned, items will appear under the student's tab. If you can't find an item, the item may not be available for purchase, has expired, or is not assigned to your student.

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For questions on *school fees available for online payment* please contact your school office staff.