

# MYEDUCATION STUDENT PORTAL – INFORMATION FOR STUDENTS

1. Go to <https://www.myeducation.gov.bc.ca/aspen/logon.do>
2. Use your pupil number as the username, along with the password attached or that you set at the time of your initial log in.
3. If this is your first time using the system, you will be prompted to change your password and create your security preferences (recovery email in the case that you forget your password, security question and answer). If you have forgotten your password, you need to use the ‘forgot my password’ link and a new password will be emailed to you to the email address you used when you initially logged into the system.

## To Select Courses

First, make sure you have read the information of our [Course Selection](http://emcs.web.sd62.bc.ca/students/course-selection/current-grade-9-to-12-students-v2/) webpage carefully (<http://emcs.web.sd62.bc.ca/students/course-selection/current-grade-9-to-12-students-v2/>).

- Click on ‘My Info’ at the top of the screen
- Click on ‘Requests’ at the side of the screen
- Select courses as outlined in the instructions
- Make sure to click ‘Post’ at the bottom of the screen to ensure your selections are saved.



## To View a Report Card

Click on the pdf file on the right hand side to download and view the **report card**. If you have questions about your marks or comments, please contact the subject teacher.

- On the left, under recent activity, you are able to view information about any recent absences.
- The My Info top tab allows you to view demographic information, current schedule and contacts. Please note that the Assessments, Notifications and Request tabs are not yet currently in use.

