



Consent for Student Access to Career Cruising School District #62 (Sooke)

Dear Parents and Guardians,

Your child's school intends to use a course selection and high school planning resource called Career Cruising. It is a web-based program that allows students and parents to access course descriptions and select courses online. Every participating student will have an online 4-year high school plan listing completed courses, current courses, and courses planned for future years. Based on the courses in the student's high school plan, Career Cruising provides a personalized list of post-secondary education options the student may wish to explore. We hope that this valuable resource will make it easier for parents/guardians to assist participating students to explore education and career options.

For more information about the Career Cruising system, you can visit their website at <http://public.careercruising.com/en/our-solutions/k-12/>

In order for the school to make use of this service, the following specific information about the student will be shared with Career Cruising.

- First and last name
- MyEducationBC Student Number
- Gender
- Date of Birth
- Current Grade
- Current School
- Course transcripts which include:
 - All past and current courses. This may include courses taken at middle school, and in some cases could include courses taken in elementary school
 - Student achievement for all courses that have been transferred to Career Cruising
 - Schools previously-attended by the student
- Student's course selections and career explorations

The student information stored in the system will be accessed by the school's counsellors to facilitate program and career planning. Career Cruising staff will access the information when the data is initially imported into the Career Cruising system and during regular data updates throughout the school year. Data may also be accessed when it is necessary to troubleshoot the Career Cruising system if technical issues occur.

According to the information that we have received from Career Cruising, the information about the student will be stored only within Canada, and therefore only subject to the laws of Canada and Ontario regarding privacy and data storage. We encourage you to review this additional information regarding the Career Cruising privacy policy and terms of use:

- Company Privacy Policy: <http://public.careercruising.com/en/privacy-policy/>
- Company Terms of Use: <http://public.careercruising.com/en/legal-information/>

If you choose to withdraw your consent for the use of this service at a later date, the company’s policy allows you to remove the student’s information by logging into the service and altering your personal information, or by contacting the company directly at privacy@careercruising.com.

The use of the service is not an educational requirement for students. Students will not be obliged to use these digital tools, and all school activities that rely on the use of these digital tools will have some equivalent means of student participation. At no time will a student be denied participation in a school-sponsored event or activity because they have not received consent to use the service.

If you have any questions regarding the use of Career Cruising at the school, please direct them to your school’s administration or counselling department. If you have questions regarding the privacy of student information, please direct them to the District’s Principal for Technology and Innovation, Graham Arts (garts@sd62.bc.ca).

Consent

The consent is considered valid from the date at which it is signed until the consent is withdrawn, or one year after the student is no longer registered in the Sooke School District.

Student’s Name: _____

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Note: this form must be returned to the school and stored in the student’s file.